



YORK  
ON LILYDALE

*Corporate*

**PACKAGE**

P. 9736 4000

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[WWW.YORKONLILYDALE.COM.AU/](http://WWW.YORKONLILYDALE.COM.AU/)

# WELCOME TO *The York on Lilydale*

The York on Lilydale is situated 45 minutes east of Melbourne, at the foothills of the Dandenong Ranges, the gateway to the Yarra Valley. The York on Lilydale Resort is a highly flexible venue offering 6 room options that can accommodate any corporate and meeting requirement. We offer 'stress free' all inclusive half day, full day, and overnight packages with no hidden costs. We can also tailor a package to suit any budget or business requirement. York on Lilydale is an ideal meeting place for any industry conference meeting or function. Our outdoor facilities are the perfect location for trade day exhibitions or field days.

We offer audio visual equipment that will cater for any requirements. Our function rooms are set to your specifications and designed to meet the needs of your business. Within our resort we can accommodate your delegates in individual or twin share accommodation suites and also offer a variety of recreational facilities. York on Lilydale is pleased to assist you in making your event a complete success. We look forward to working with you to design your ideal York on Lilydale experience.

(03) 9736 4000

[yorkonlilydalefunctions@alhgroup.com.au](mailto:yorkonlilydalefunctions@alhgroup.com.au)



# Yarra Valley Room

The largest of our function rooms, The Yarra Valley comes equipped with a private bar, stage, AV facilities, and adjoining courtyard, making it the perfect space for weddings, gala dinners, school formals, sporting club presentations and more.

Love the space but want a more intimate feel? Don't worry! The Yarra Valley room has a series of removable walls that can make the room suit your requirements.

Capacities:

450 cocktail (full room) or 150 cocktail (half room)

250 seated (full room) or 120 seated (half room)

ROOM HIRE – from

Full Room – \$750

1/2 Room – \$550

1/4 Room – 400



YARRA  
VALLEY  
ROOM

Perfect for large  
conferences or  
exhibitions  
with a capacity  
of up to  
400 people



# Bellbird Room

Located directly off the main entrance foyer, Bellbird is the perfect space for smaller, more intimate gatherings. The room comes equipped with data projector and screen, private bar, and optional dancefloor.

Capacities:  
70 guests cocktail

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ROOM HIRE – from  
\$400



BELLBIRD  
ROOM

Perfect medium  
sized training  
sessions or  
presentations  
with a capacity  
of up to 60 people



# Board Room

The perfect space for small business meetings or intimate training sessions.

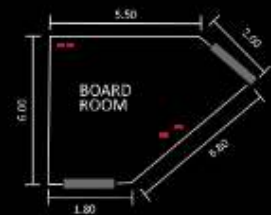
Capacities:  
10 guests seated

ROOM HIRE – from  
\$150



BOARD ROOM

Perfect for small business meetings or intimate training sessions with a capacity of up to 10 people



# Garden Room

The perfect space for small business meetings or intimate training sessions.

Capacities:  
25 - 30 guests seated max

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ROOM HIRE - *from*  
\$250



THE  
GARDEN  
ROOM

Perfect for private  
meetings  
with a capacity  
of up to  
30 people



# Catering Options

Select from the below four platters for your all inclusive package. Each platter serves approximately 8-10 guests.

## BREAKFAST

\$10pp - Breakfast Boxes  
\$15pp - Continental Breakfast Buffet  
\$25pp - Full Hot Breakfast Buffet

\*Continental Breakfast Buffet

Cereal selection, bread selection, seasonal fruits, yoghurt, danishes and pastries

\*Full Hot Buffet

Continental selection as well as scrambled eggs, bacon, chipolatas, hash browns, mushrooms and tomato.

## MORNING TEA / AFTERNOON TEA

\$10 pp - Lunch Platters

Includes unlimited tea and brewed coffee

Chefs choice of:

Fruit, scones, donuts, danishes, slices, cakes and more!

\*unless specified otherwise

## LUNCH

Includes unlimited tea and brewed coffee

Chefs choice of:

Wraps, sandwiches, pizza, salads, quiches and more!

\*unless specified otherwise

## Deluxe Options

**ANTIPASTO \$95**

**Cured meats, olives, dips, sun dried tomatoes and marinated vegetables**

**SANDWICH PLATTER \$85**

**CHEESE PLATTER \$150**

**local yarra valley cheese, crackers, assorted fresh and dried fruits**

**HOT FINGER FOOD PLATTER \$100**



# **Corporate** *Inclusions*

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**Microphone**  
**Built in projector & screen**  
**Large screen TV's**  
**White board**  
**Outdoor area for activities**  
**Catered dietary requirements**  
**Natural light**  
**Background music on/off**  
**Ipod connectivity**  
**Bar facility (private)**  
**Adjustable lighting**  
**Lectern**  
**Free Pub Wifi available**  
**400 off street parking spots**

**\*Please note some rooms may not have some inclusions.**



# Accommodation

## BY NIGHTCAP HOTELS

Scenically located on 10 acres of natural bushland including a picturesque lake, the beautiful sounds of local Bellbirds will enchant guests as they enjoy the view from their balcony or courtyard.

Our manicured gardens and pool, along with our 40 suites with queen size beds, are sure to provide guests with the luxury of a Yarra Valley stay to remember. The York is central to some of Victoria's major tourist attractions including the Yarra Valley wine-growing district, the beautiful Dandenong Ranges, Healesville Sanctuary and the Rhododendron Gardens.

Complete comfort and holiday bliss awaits you at the York on Lilydale. Our laid back approach to high-quality service will ensure your stay is free from stress. So come and relax, unwind and dine with us!

See you here soon.

For bookings visit our website –  
[nightcaphotels.com.au/hotels/vic/nightcap-at-york-on-lilydale](http://nightcaphotels.com.au/hotels/vic/nightcap-at-york-on-lilydale)  
Guests please note: some rooms are located on the second floor of the building and are only accessible via stairs.

EAT DRINK PLAY STAY WITH NIGHTCAP HOTELS



# TERMS & CONDITIONS

## CONFIRMATION OF BOOKING

A booking is considered confirmed upon signed contract and a bond deposit payment of \$200. We accept EFTPOS, cash and all major credit cards. Unless in the case of a corporate function where the room hire fee is required

## FINAL DETAILS AND PAYMENT

The venue requests all food and beverage selections to be provided fourteen (10) days prior to the event, along with final guest numbers, food service times, other specifics relating to your event and final payment. All catering and all costs relating to beverage packages must be paid upon confirmation of final numbers. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an occasion cake. Clients and guests are also not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

## CANCELLATION

Canceling a function after a deposit has been paid can only be done by consulting directly with the Function Manager and only by the person who paid the initial deposit. Any cancellation made within a period of three (3) weeks of the date of the function (four (4) weeks for December functions) will forfeit the deposit. Any cancellations made within ten (10) days of the function will forfeit the full value of the function plus any costs associated with third party hire (eg DJ, balloons etc). If the venue feels that any function/event will affect the smooth running of the business, security or reputation, management reserves the right to cancel at their discretion without notice or liability.

## SIGNAGE, DECORATIONS AND EXTERNAL SUPPLIERS

Any additional equipment/entertainment/decorations or props required, other than those supplied/recommended by the venue, must be confirmed with management a minimum of two weeks prior to the date of the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape. The venue must approve any and all equipment and decorations and reserves the right to disallow any material deemed offensive or dangerous. It is the responsibility of the host to ensure any additional equipment, decorations etc are removed from the venue at the completion of the function.

## MINORS AND ADDITIONAL SECURITY

Minors are only permitted on the premises in the company of their parents or guardians. Minors are to remain in the room reserved and are to be supervised at all times whilst within the venue, including whilst using facilities such as lifts, stairwells, foyers and public restrooms. Particular functions e.g. 21st birthdays or functions with amplified music may require additional security. This will be decided at the discretion of the venue management team and will be charged to the client prior to the event proceeding.

## DAMAGE

Please be advised that organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. It is recommended that all client goods be removed from the venue immediately after the function. In the event of a fire, flood damage, industrial dispute or any other unforeseen circumstance that does not enable the event to proceed, the venue and management team will not be held responsible.

## FUNCTION CONDUCT & CLIENT RESPONSIBILITY

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. All normal venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, including total compliance to all responsible service of alcohol guidelines and standards. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue at their discretion without recourse. It is the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

## ADDITIONAL INFORMATION

The bar will close 30 minutes prior to the conclusion of the event

Smoking/vaping is not permitted except for designated smoking areas. Anyone seen to be doing so will have their vape/cigarettes confiscated and returned at the end of the event or will be asked to leave.

No confetti or glitter is allowed. If used, you will not receive your bond back as a cleaning fee. If applicable - Any outstanding money on any bar tab package is non refundable and will be forfeited.

You will be charged extra per head for any unknown dietary requirements that arise on the day that the function manager was not informed about prior. This will need to be paid via credit card on the night.

Glasses and bottles are not allowed to leave the venue at any time.

## AMPLIFIED MUSIC / DJ

Any amplified music, duo band or DJ that you would like to bring on your own accord that's not already included in one of our packages will incur a fee of \$300 in lue of a security guard for licensing purposes.

I CAN CONFIRM THAT I \_\_\_\_\_

HAVE READ AND UNDERSTOOD THE ABOVE TERMS AND CONDITIONS AND AGREE TO COMPLY

SIGNED: \_\_\_\_\_

DATE: \_\_\_\_\_